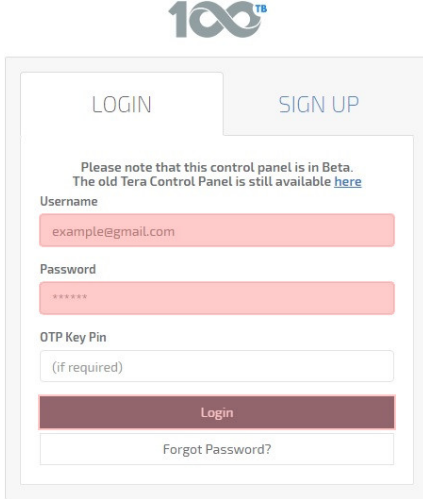


# Managing Subscription Notifications for Status Updates

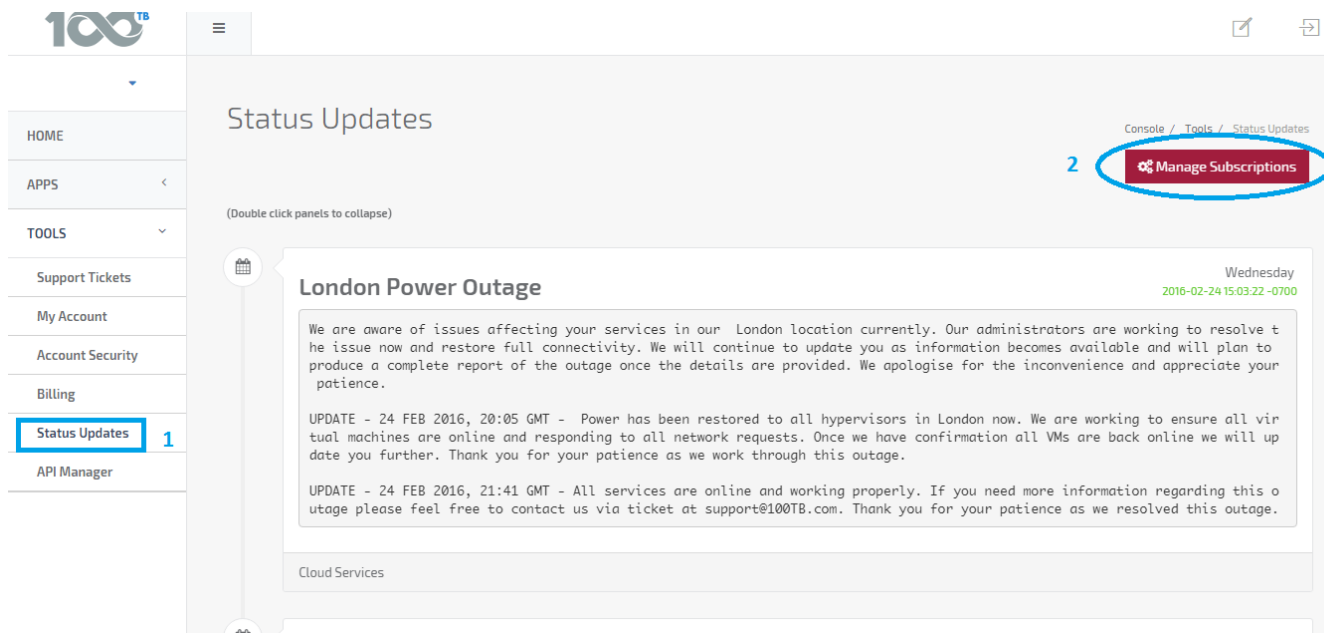
This document will walk you through how to make sure you are notified when status updates are posted in <https://console.100tb.com>. Notifications in reference to status posts are a very useful way of ensuring you are prepared for planned or emergency maintenance, outages, configuration changes, etc.

1. Log in to <https://console.100tb.com>



The screenshot shows the login page for 100TB. It features a 'LOGIN' tab and a 'SIGN UP' tab. Below the tabs, there is a note: 'Please note that this control panel is in Beta. The old Tera Control Panel is still available [here](#)'. The form includes fields for 'Username' (with the example 'example@gmail.com'), 'Password' (masked with asterisks), and 'OTP Key Pin' (with '(if required)' below it). A 'Login' button is at the bottom, along with a 'Forgot Password?' link.

2. Once you are logged in, navigate to Tools -> Status Updates and select 'Manage Subscriptions'



The screenshot shows the 100TB console dashboard. The left sidebar contains a menu with items: HOME, APPS, TOOLS, Support Tickets, My Account, Account Security, Billing, Status Updates (highlighted with a blue box and a '1'), and API Manager. The main content area is titled 'Status Updates' and shows a notification for a 'London Power Outage' on Wednesday, 2016-02-24 15:03:22 -0700. The notification text describes the outage and provides updates. In the top right corner of the dashboard, there is a breadcrumb trail: 'Console / Tools / Status Updates'. A red circle with a '2' highlights the 'Manage Subscriptions' button in the top right corner.

3. Inside the 'Manage Subscriptions' section you will be able to edit your specific 'Status Update' notifications. This is based on the type of service and location. Please make sure you select all the services and locations that apply to your respective account. Once you have selected all that apply, make sure you click 'Update' to save the changes.

### Edit Status Update

Bare Metal Servers	<input type="checkbox"/>	London	<input checked="" type="checkbox"/>	San Jose	
	<input checked="" type="checkbox"/>	Salt Lake City	<input type="checkbox"/>	Singapore	
	<input type="checkbox"/>	Hong Kong	<input type="checkbox"/>	Toronto	
	<input type="checkbox"/>	Melbourne	<input type="checkbox"/>	Paris	
	<input type="checkbox"/>	Tokyo	<input type="checkbox"/>	Mexico City	
	<input type="checkbox"/>	Frankfurt	<input type="checkbox"/>	Montreal	
	<input type="checkbox"/>	Sydney	<input type="checkbox"/>	New York City	
	<input type="checkbox"/>	Milan	<input type="checkbox"/>	São Paulo	
	<input type="checkbox"/>	Amsterdam	<input checked="" type="checkbox"/>	Dallas	
	<input checked="" type="checkbox"/>	Seattle	<input checked="" type="checkbox"/>	Washington DC	
	SSD VPS	<input type="checkbox"/>	Miami - A, US	<input type="checkbox"/>	Chicago - C, US
		<input type="checkbox"/>	Dallas - B, US	<input type="checkbox"/>	New York City - A, US
		<input type="checkbox"/>	Salt Lake City - H, US	<input type="checkbox"/>	London - M, UK
<input type="checkbox"/>		Los Angeles - A, US	<input type="checkbox"/>	Salt Lake City - K, US	
<input type="checkbox"/>		Toronto - A, CA	<input type="checkbox"/>	Amsterdam - B, NL	
<input type="checkbox"/>		London - P, UK			
Cloud Services		<input type="checkbox"/>	All		
General		<input checked="" type="checkbox"/>	All		

This simple 3-step process will now allow you to sign up to receive email notifications anytime there is a status update made within Console. Your email notifications will be sent to the authorised email on your account with 100TB. In most cases, this email is used to log into Console. You will need to make sure that your email is updated and that mail can be received at this address.

 **Contact Support**

If you have any questions about this process, please contact our technical support team by opening a chat or creating a [ticket](#).