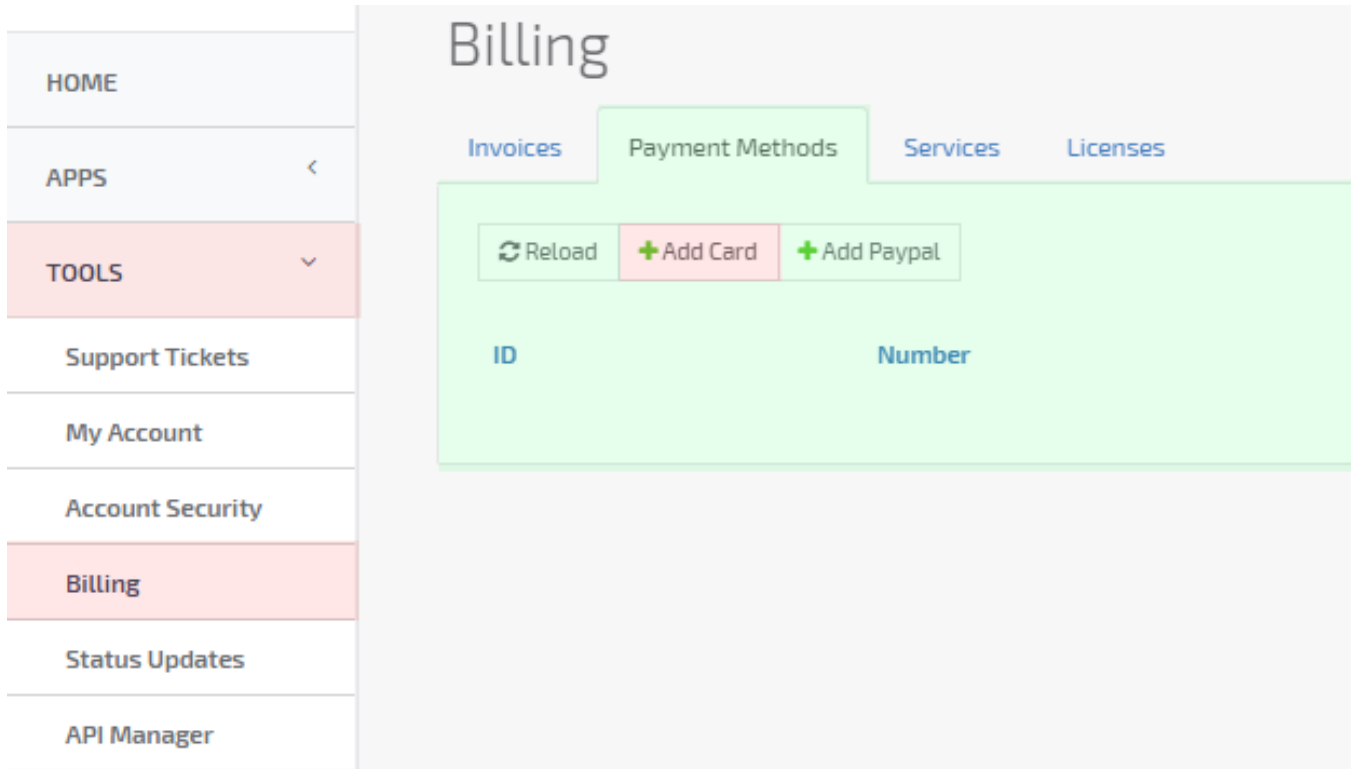


# Adding Payment Methods Via Console

This article, created by 100TB, will guide you through the process of adding payment options to your 100TB account. To add new, update, or change payment information in your [Console](#) account, follow the steps below.

1. Log into <https://console.100tb.com> with your username and password
2. Click on the "Tools" dropdown in the left navigation pane of your screen
3. Next, click on the "Billing" tab

The following page will display all of the invoices that have been created on your account. There will be a tabs entitled "Payment Methods", "Services" and "Licenses" for you to browse through. To add a new method of payment, simply select "Payment Methods".



In the "Payment Methods" tab, you will have the options to add a card for payment or to add your PayPal account for easy order setup. If you choose to add a PayPal account for use, it will be used for all future payments until you remove it as a payment option.

## Contact Support

If you have questions about this process or others, please contact our support team by opening a chat or by [creating a ticket](#) within your Console account.